



**Minutes of the regular meeting of the council of the Municipality of Pembina held in council chambers,
Thursday February 11th, 2021.**

- PRESENT Reeve: Glenn Shiskoski
 Deputy Reeve: Bill Howatt
 Councillors: Harry Brendle, Cindy Hunter, Chad Collins, Eric Ching, Don McLean
 Staff: Wes Unrau, Judy Young
1. Call to Order The Meeting was called to order at 7:00 PM
2. Adoption of the Agenda 20/2021 McLean / Collins
BE IT HEREBY RESOLVED THAT the agenda of the February 11th, 2021 Regular Meeting of Council for the Municipality of Pembina be approved as presented.
CARRIED
3. Adoption of the Minutes 21/2021 Ching / McLean
BE IT HEREBY RESOLVED THAT the minutes of the January 14th, 2021 Regular Meeting of the Council for the Municipality of Pembina be approved as presented.
CARRIED
4. Business Arising from Minutes
5. Finance
- 22/2021 Collins / Ching
BE IT HEREBY RESOLVED THAT Council authorize the payment of outstanding municipal accounts from cheque numbered 20210075 to 20210166 in the amount of \$200,824.66.
CARRIED
- 23/2021 Ching / McLean
BE IT HEREBY RESOLVED THAT Council approves the December 2020 year-end Financial Statement.
CARRIED
- 24/2021 Brendle / Howatt
WHEREAS a surplus has been realized by the previous operating budget,
BE IT HEREBY RESOLVED THAT council authorize the transfer of any surplus to the appropriate reserves.
CARRIED
- 25/2021 Brendle / Howatt
BE IT HEREBY RESOLVED THAT Council approves the January 2021 Financial Statement.
CARRIED
6. By-laws & Policies 26/2021 Brendle / Howatt
BE IT HEREBY RESOLVED THAT Bylaw 7/2020, being a Bylaw to authorize the expenditure and borrowing of money for the construction of a new water line and relining sewer lines within Manitou as a Local Improvement, be read a 3rd and final time and be signed and sealed and therefore passed as a bylaw of the Municipality of Pembina.
CARRIED



27/2021 Howatt / Brendle

BE IT HEREBY RESOLVED THAT Bylaw 1-2021 being a By-law to govern the organization of the Municipal Council, be read a 2nd time.

CARRIED

28/2021 Howatt / Brendle

BE IT HEREBY RESOLVED THAT Bylaw 1-2021 being a By-law to govern the organization of the Municipal Council, be read a 3rd and final time and be signed and sealed and therefore passed as a bylaw of the Municipality of Pembina.

CARRIED

29/2021 McLean / Howatt

BE IT HEREBY RESOLVED THAT Bylaw 3-2021 being a By-law to appoint By-law Enforcement Officers in the Municipality of Pembina, be read a 1st time.

CARRIED

30/2021 Howatt / Brendle

BE IT HEREBY RESOLVED THAT Council adopt Policy Admin 1 – 21, being a policy for the Municipality to accept donations for non-registered charity groups, be signed and sealed and set as a Policy of the Municipality of Pembina.

AND BE IT FURTHER RESOLVED THAT that policy Admin 3 – 19 the Community Service Board Donations be hereby repealed.

CARRIED

7. Delegations

8. Correspondence

9. Reports of
Committees

9.1 Infrastructure Committee

9.2 Finance & Administration Committee

10. General or Other
Business

10.1 FCM Asset Management Grant

10.2 Manitou Sewer CCTV Program

10.3 Fire Department Training

10.4 Office Space Request

10.5 Council laptops

10.6 General house keeping

31/2021 Hunter / Brendle

BE IT HEREBY RESOLVED THAT the Municipality of Pembina enter into an agreement with Manitoba Hydro for the installation of a new streetlight in Manitou.

CARRIED

32/2021 McLean / Hunter

BE IT HEREBY RESOLVED THAT the Municipality of Pembina enter into an agreement with the Uni-Jet for the Manitou CCTV Sewer Inspection Program.

CARRIED



33/2021 Hunter / McLean

WHEREAS the Municipality of Pembina received subdivision application file #4161-20-8054 from the Manitoba Department of Municipal Government Community and Regional Planning Branch;

THEREFORE BE IT HEREBY RESOLVED THAT Council of the Municipality of Pembina hereby approve the subdivision application from registered owner Ken and Nancy Henderson to subdivide SE $\frac{1}{4}$ 27-4-9W.

AND BE IT FURTHER RESOLVED THAT the applicant is responsible to comply with all conditions and clauses set forth by the commenting agencies on the response to the application that was submitted to the Community and Regional Planning Branch.

CARRIED

34/2021 Brendle / Hunter

BE IT HEREBY RESOLVED THAT the Municipality of Pembina enter into an agreement with All-Net Municipal Solutions for All-Net Meetings.

CARRIED

35/2021 Hunter / Howatt

BE IT HEREBY RESOLVED THAT the Darlingford Memorial Park Committee make application to Manitoba Sport, Culture and Heritage for a Military Memorial Conservation Grant for an amount of up to \$4,196.30 for the purpose of painting projects and;

That we, the Council of the Municipality of Pembina recognized the full financial implications from development of the project and acknowledge that the provincial government will not be responsible for any further financial assistant other than the grant applied for and that we, the council of the Municipality of Pembina have been made aware that there are adequate funds available to complete the project.

CARRIED

36/2021 Collins / Howatt

BE IT HEREBY RESOLVED THAT the Municipality of Pembina enter into an agreement with Homefield for marketing services.

CARRIED

37/2021 Collins / Howatt

BE IT HEREBY RESOLVED THAT the Council of the Municipality of Pembina directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Plan Development. Be it further resolved that the Municipality of Pembina commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- collection and cataloging of data on the Municipality's key assets;
- training for Council and staff on asset management, and
- creation of an asset management policy, strategy, and plan.



Be it further resolved that the Municipality of Pembina commits \$18,609. from its budget toward the costs of this initiative, with this funding to come from general operating funds.

CARRIED

38/2021 Brendle / Collins

BE IT HEREBY RESOLVED THAT Council authorize the Reeve of the Municipality of Pembina to sign a Memorandum of Understanding with the Prairie Spirit School Division regarding a reciprocal Emergency Response Plan.

CARRIED

39/2021 Ching / Collins

BE IT HEREBY RESOLVED THAT Council move in Camera to discuss legal and/or personnel matters.

AND BE IT FURTHER RESOLVED THAT any matters discussed while In Camera, be held confidential until such time as discussed in an open meeting of Council.

CARRIED

40/2021 Collins / Ching

BE IT HEREBY RESOLVED THAT Council now move out of Camera and resume the Regular Meeting of Council.

CARRIED

11. Petitions/ Notice of Motion

12. In Camera

13. Adjournment

41/2021 Howatt / McLean

BE IT HEREBY RESOLVED THAT council do now adjourn at 10:13 PM

CARRIED

_____ ; Glenn Shiskoski, Reeve

_____ ; Wes Unrau , CAO