



**Municipality of Pembina
Meeting Minutes**

Regular Meeting of Council January 13, 2022 - 07:00 PM

PRESENT: Glenn Shiskoski, Bill Howatt, Harry Brendle, Cindy Hunter, Eric Ching, Chad Collins, Don McLean.

REGRETS:

STAFF: Wes Unrau, Judy Young

1 Call To Order

The Meeting was called to order at 7:00 PM

2022-001

2 Adoption of the Agenda

Councillor Hunter
Councillor Brendle

BE IT HEREBY RESOLVED THAT the agenda of the January 13th, 2022 Regular Meeting of Council for the Municipality of Pembina be approved as presented.

CARRIED

2022-002

3 Close Regular Meeting for Public Hearing

Councillor Mclean
Councillor Collins

BE IT HEREBY RESOLVED THAT the Regular Meeting of Council be closed to have the required public hearing.

CARRIED

4 Variation VO 2-21 Public Hearing (Lorretta Wiklund)

2022-003

4.1 Open Public Hearing

Deputy Reeve Howatt
Councillor Brendle

BE IT HEREBY RESOLVED THAT the Public Hearing for Variation VO 2-21, be called to order at 7:05 PM.

CARRIED

- 2022-004** **4.2** **Close Public Hearing**
Councillor Mclean
Deputy Reeve Howatt
BE IT HEREBY RESOLVED THAT the Public Hearing of Variation VO 2-21 be adjourned at 7:08 PM.
CARRIED
- 2022-005** **5** **Open Regular Meeting**
Councillor Collins
Councillor Hunter
BE IT HEREBY RESOLVED THAT the Regular Meeting of Council now resume.
CARRIED
- 6** **Delegations**
- 6.1** **Pembina Manitou Culture & Heritage Station off Main Project**
- 2022-006** **7** **Adoption of the Minutes**
Deputy Reeve Howatt
Councillor Ching
BE IT HEREBY RESOLVED THAT the minutes of the December 9th, 2021 Regular Meeting of the Council for the Municipality of Pembina be approved as presented.
CARRIED
- 8** **Business Arising From Minutes**
- 9** **Finance**
- 2022-007** **9.1** **Outstanding Accounts for Payment**
Councillor Hunter
Deputy Reeve Howatt
BE IT HEREBY RESOLVED THAT Council authorize the payment of outstanding municipal accounts from cheque numbered 20211405 to 20211628 in the amount of \$4,054,379.28 and 20220001 to 20220062 in the amount of \$281,542.20.
CARRIED

2022-008 **9.2** **Preliminary Financial Statements to December 31st, 2021**
Councillor Collins
Deputy Reeve Howatt

BE IT HEREBY RESOLVED THAT Council approves the Preliminary December 2021 Financial Statement.

CARRIED

10 **By Laws & Policies**

2022-009 **10.1** **Tendering and Procurement Policy**
Councillor Hunter
Councillor Brendle

BE IT HEREBY RESOLVED THAT Council adopt Policy ADMIN 1-22, being a policy regarding the Tendering and Procurement of Goods and Services be approved, signed and sealed and set as a Policy of the Municipality of Pembina.

AND BE IT FURTHER RESOLVED THAT the former Policy ADMIN (by resolution 195/2018) be hereby repealed.

CARRIED

2022-010 **10.2** **Bylaw 9/2021 - Fire Prevention, Regulation and Control Bylaw (2nd Reading)**
Councillor Ching
Deputy Reeve Howatt

BE IT HEREBY RESOLVED THAT Bylaw 9/2021, being a Bylaw for the prevention, regulation and control of fires, be read a 2nd time.

CARRIED

2022-011 **10.3** **Bylaw 9/2021 - Fire Prevention, Regulation and Control Bylaw (3rd Reading)**
Councillor Mclean
Councillor Ching

BE IT HEREBY RESOLVED THAT Bylaw to 9/2021, being a Bylaw for the prevention, regulation and control of fires, be read a 3rd and final time and be signed and sealed and therefore passed as a bylaw of the Municipality of Pembina.

Name	Yes	No	Abstained	Absent
Harry Brendle	✓			
Eric Ching	✓			
Chad Collins	✓			

Bill Howatt	✓	
Cindy Hunter		✓
Don Mclean	✓	
Glenn Shiskoski	✓	

CARRIED

2022-012 10.4 Bylaw 2/2022 - Amending Borrowing Bylaw 7/2020 (1st Reading)

Councillor Brendle
Deputy Reeve Howatt

BE IT HEREBY RESOLVED THAT bylaw 2/2022, being a Bylaw to amend bylaw 7/2020 that authorized the expenditure and borrowing of money for the construction of a new water line and relining sewer lines within Manitou, be read a 1st time.

CARRIED

- 11 Correspondence**
- 12 Reports of Committees**
- 12.1 Infrastructure Committee**
- 12.2 Personnel Committee**
- 12.3 Machinery Committee**
- 12.4 Finance & Administration**
- 13 General or Other Business**

2022-013 13.1 Interim Budget

Deputy Reeve Howatt
Councillor Collins

BE IT HEREBY RESOLVED THAT the 2022 Interim Budget be approved as follows:

General Government Services	\$794,900.00
Protective Services	\$419,480.00
Transportation Services	\$2,880,882.54
Environmental Health Services	\$205,000.00
Public Health and Welfare Services	\$8,400.00
Environmental Development Services	\$32,000.00
Economic Development Services	\$258,500.00
Recreation and Cultural Services	\$215,750.00
Fiscal Services	\$313,559.90

CARRIED

13.2 PVWD Policy Request

2022-014

13.3 Variation 2-21
Councillor Hunter
Councillor Collins

BE IT HEREBY RESOLVED THAT after careful consideration of Variation Order Application No. VO-2-21 and any representation for or against the variation sought by Lorretta Wiklund, the Municipality of Pembina hereby **APPROVE** Variation Order Application No. VO-2-21 to vary the distance of an accessory building from 25 feet to 18 feet from the East property line in a "GD" General Development Zone.

CARRIED

13.4 Manitou Stop Sign Discussion

13.5 Pembina Manitou Area Foundation Funding

14 Petitions/Notice of Motion

15 In Camera

2022-015

16 Adjournment
Councillor Hunter
Councillor Brendle

BE IT HEREBY RESOLVED THAT Council do now adjourn at 8:47 PM

CARRIED

Glenn Shiskoski, Reeve

Wes Unrau , CAO