



Municipality of Pembina
Meeting Minutes
Regular Meeting of Council July 14, 2022 - 07:00 PM

PRESENT: Glenn Shiskoski, Harry Brendle, Cindy Hunter, Eric Ching, Chad Collins, Don McLean, Bill Howatt.

REGRETS:

STAFF: Wes Unrau, Judy Young

1 Call To Order

The Meeting was called to order at 7:00 PM

2022-163

2 Adoption of the Agenda

Councillor Hunter
Councillor Mclean

BE IT HEREBY RESOLVED THAT the agenda of the July 14th, 2022 Regular Meeting of Council for the Municipality of Pembina be approved as presented.

CARRIED

2022-164

3 Close Regular Meeting for Public Hearing

Councillor Brendle
Councillor Collins

BE IT HEREBY RESOLVED THAT the Regular Meeting of Council be closed to have the required public hearing.

CARRIED

4 Conditional Use CU 4-22 Public Hearing (FHW Law/Brodie Dobson)

2022-165

4.1 Open Public Hearing

Councillor Hunter
Councillor Ching

BE IT HEREBY RESOLVED THAT the Public Hearing for Conditional Use CU 4-22, be called to order at 7:05 PM.

CARRIED

- 2022-166 **4.2** **Close Public Hearing**
Councillor Brendle
Councillor Mclean
BE IT HEREBY RESOLVED THAT the Public Hearing of Conditional Use CU 4-22 be adjourned at 7:07 PM.
CARRIED
- 2022-167 **5** **Variation VO 4-22 Public Hearing (FHW Law/Brodie Dobson)**
- 2022-167 **5.1** **Open Public Hearing**
Councillor Collins
Councillor Ching
BE IT HEREBY RESOLVED THAT the Public Hearing for Variation Order VO 4-22, be called to order at 7:10 PM.
CARRIED
- 2022-168 **5.2** **Close Public Hearing**
Councillor Brendle
Councillor Mclean
BE IT HEREBY RESOLVED THAT the Public Hearing of Variation Order VO 4-22 be adjourned at 7:12 PM.
CARRIED
- 2022-169 **6** **Resume Regular Council Meeting**
Councillor Mclean
Councillor Hunter
BE IT HEREBY RESOLVED THAT the Regular Meeting of Council now resume.
CARRIED
- 2022-170 **7** **Adoption of the Minutes**
Councillor Hunter
Councillor Collins
BE IT HEREBY RESOLVED THAT the minutes of the April 30th, 2022, May 1st, 2022 and May 26th, 2022 Special Meetings and the June 9th, 2022 Regular Meeting of the Council for the Municipality of Pembina be approved as presented.
CARRIED
- 8** **Business Arising From Minutes**
- 9** **Finance**

2022-171 **9.1 Outstanding Accounts for Payment**
 Councillor Ching
 Councillor Brendle

BE IT HEREBY RESOLVED THAT Council authorize the payment of outstanding municipal accounts from cheque numbered 20220671 to 20220840 in the amount of \$482,754.47.

CARRIED

2022-172 **9.2 Financial Statement to June 30th, 2022**
 Councillor Hunter
 Councillor Brendle

BE IT HEREBY RESOLVED THAT Council approves the June 2022 Financial Statement.

CARRIED

10 By Laws & Policies

10.1 Bylaw 4/22 - Unsightly Yard

2022-173 **10.1.1 Bylaw 4/2022 - Unsightly Yard (2nd Reading)**
 Councillor Hunter
 Councillor Collins

BE IT HEREBY RESOLVED THAT Bylaw 4/2022, being a Bylaw to establish a minimum standard to regulate nuisance, abandoned and derelict, and unsightly unsafe property within the LUD of Darlingford, the LUD of La Riviere and the Town of Manitou, be read a 2nd time.

CARRIED

2022-174 **10.1.2 Bylaw 4/2022 - Unsightly Yard (3rd Reading)**
 Deputy Reeve Howatt
 Councillor Brendle

BE IT HEREBY RESOLVED THAT Bylaw 4/2022, being a Bylaw to establish a minimum standard to regulate nuisance, abandoned and derelict, and unsightly unsafe property within the LUD of Darlingford, the LUD of La Riviere and the Town of Manitou, be read a 3rd and final time and be signed and sealed and therefore passed as a bylaw of the Municipality of Pembina.

Name	Yes	No	Abstained	Absent
Harry Brendle	✓			
Eric Ching	✓			
Chad Collins	✓			
Bill Howatt	✓			
Cindy Hunter	✓			
Don Mclean	✓			
Glenn Shiskoski	✓			

CARRIED

10.2 Bylaw 5/2022 - Noise

2022-175

10.2.1 Bylaw 5/2022 - Noise (2nd Reading)

Councillor Hunter
Councillor Ching

BE IT HEREBY RESOLVED THAT Bylaw 5/2022, being a Bylaw to regulate harmful noise within the LUD of Darlingford, the LUD of La Riviere and the Town of Manitou, be read a 2nd time.

CARRIED

2022-176

10.2.2 Bylaw 5/2022 - Noise (3rd Reading)

Councillor Mclean
Councillor Hunter

BE IT HEREBY RESOLVED THAT Bylaw 5/2022, being a Bylaw to regulate harmful noise within the LUD of Darlingford, the LUD of La Riviere and the Town of Manitou, be read a 3rd and final time and be signed and sealed and therefore passed as a bylaw of the Municipality of Pembina.

Name	Yes	No	Abstained	Absent
Harry Brendle	✓			
Eric Ching	✓			
Chad Collins	✓			
Bill Howatt	✓			
Cindy Hunter	✓			
Don Mclean	✓			
Glenn Shiskoski	✓			

CARRIED

10.3 Bylaw 8/2022 - MBEA

2022-177

10.3.1 Bylaw 8/2022 - MBEA (2nd Reading)

Deputy Reeve Howatt
Councillor Collins

BE IT HEREBY RESOLVED THAT Bylaw 8/2022, being a Bylaw to provide for an administrative penalty scheme for parking and general bylaw enforcement, be read a 2nd time.

CARRIED

2022-178 **10.3.2 Bylaw 8/2022 - MBEA (3rd Reading)**
 Councillor Hunter
 Councillor Brendle

BE IT HEREBY RESOLVED THAT Bylaw 8/2022, being a Bylaw to provide for an administrative penalty scheme for parking and general bylaw enforcement, be read a 3rd and final time and be signed and sealed and therefore passed as a bylaw of the Municipality of Pembina.

Name	Yes	No	Abstained	Absent
Harry Brendle	✓			
Eric Ching	✓			
Chad Collins	✓			
Bill Howatt	✓			
Cindy Hunter	✓			
Don Mclean	✓			
Glenn Shiskoski	✓			

CARRIED

2022-179 **10.4 Bylaw 13/2015 - Firearms Bylaw - Appendix A**
 Councillor Hunter
 Councillor Ching

BE IT HEREBY RESOLVED THAT Schedule A to By-law 7-2015; the Firearms bylaw be amended as attached.

CARRIED

- 11 Delegations**
- 12 Correspondence**
- 13 Reports of Committees**
- 13.1 Infrastructure Committee**
- 13.2 Personnel Committee**
- 13.3 Machinery Committee**
- 13.4 Finance & Administration**
- 14 General or Other Business**

2022-180 **14.1 Subdivision 4161-22-8215 (Reg & Jennifer Stuart-Edwards)**
Councillor Mclean
Councillor Brendle

WHEREAS the Municipality of Pembina received subdivision application file #4161-22-8215 from the Manitoba Department of Municipal Government Community and Regional Planning Branch;

THEREFORE BE IT HEREBY RESOLVED THAT Council of the Municipality of Pembina hereby approve the subdivision application from registered owner Reginald & Jennifer Stuart-Edwards to subdivide S 1/2 35-1-8W.

AND BE IT FURTHER RESOLVED THAT the applicant is responsible to comply with all conditions and clauses set forth by the commenting agencies on the response to the application that was submitted to the Community and Regional Planning Branch.

CARRIED

2022-181 **14.2 Subdivision 4161-22-8211 (Franz Hoepfner Wiens Law/Brodie Dobson/Valley Fiber)**
Councillor Ching
Councillor Mclean

WHEREAS the Municipality of Pembina received subdivision application file #4161-22-8211 from the Manitoba Department of Municipal Government Community and Regional Planning Branch;

THEREFORE BE IT HEREBY RESOLVED THAT Council of the Municipality of Pembina hereby approve the subdivision application from Franz Hoepfner Wiens Law Office for registered owners Brodie & Charissa Dobson to subdivide SE 1/4 30-3-9W.

AND BE IT FURTHER RESOLVED THAT the applicant is responsible to comply with all conditions and clauses set forth by the commenting agencies on the response to the application that was submitted to the Community and Regional Planning Branch.

CARRIED

2022-182 **14.3 Conditional Use 4-22**
Deputy Reeve Howatt
Councillor Collins

BE IT HEREBY RESOLVED THAT after careful consideration of Conditional Use Application No. CU 4-22 and any representation for or against the Conditional Use sought by Franz Hoepfner Wiens Law Office, the Municipality of Pembina hereby **GRANTS** Conditional Use Application No. CU 4-22 to allow for a Public Utilities and Communication Facility in a ("AV") Agricultural Valley) Zone.

CARRIED

- 2022-183 **14.4** **Variation Order 4-22**
Councillor Brendle
Councillor Collins
- BE IT HEREBY RESOLVED THAT** after careful consideration of Variation Order Application No. VO 4-22 and any representation for or against the variation sought by Franz Hoepfner Wiens Law Office, the Municipality of Pembina hereby **GRANTS** Variation Order Application No. VO 4-22 to vary the minimum site area from 15,000 square feet to approximately 4,900 square feet and site width from 100 feet to approximately 70 feet in a "AV" (Agricultural Valley) Zone.
- CARRIED**
- 2022-184 **14.5** **2021 Audited Statements**
Councillor Hunter
Deputy Reeve Howatt
- WHEREAS** the 2021 audited financial report has now been received at the municipal office;
- THEREFOR BE IT HEREBY RESOLVED THAT** the 2021 audited financial statement be accepted as delivered.
- CARRIED**
- 2022-185 **14.6** **Darlingford Utility Deficit**
Councillor Hunter
Councillor Ching
- BE IT HEREBY RESOLVED THAT** the Municipality of Pembina hereby make application to the Public Utilities Board for the approval of actions to address the 2021 revenue deficit of \$13,258 for the LUD of Darlingford Utility;
- AND BE IT FURTHER RESOLVED THAT** the utility recovers the deficit by drawing down its nominal surplus account.
- CARRIED**
- 2022-186 **14.7** **La Riviere Utility Deficit**
Councillor Hunter
Councillor Brendle
- BE IT HEREBY RESOLVED THAT** the Municipality of Pembina hereby make application to the Public Utilities Board for the approval of actions to address the 2021 revenue deficit of \$14,459 for the LUD of La Riviere utility;
- AND BE IT FURTHER RESOLVED THAT** the utility recovers the deficit by drawing down its nominal surplus account.
- CARRIED**

2022-187

14.8 Construction Standards

WHEREAS the Council of the Municipality of Pembina has been reviewing new municipal standards for such things as construction of waterworks, waste water sewers, low pressure sewers, drainage criteria, roadways, sidewalks, other utilities, boulevard and lot grading, parks, concrete, sewage pumping stations, quality assurance and plans;

AND WHEREAS it is in the best interest of the Municipality to adopt these standards;

THEREFORE BE IT HEREBY RESOLVED THAT the Council of the Municipality of Pembina accepts the Municipal Standards document as presented and adopted by Council as Schedule "A" to this resolution;

AND BE IT FURTHER RESOLVED THAT any amendments to the Municipal Standards document shall be changed by a resolution of Council.

CARRIED

14.9 Handi Van

14.10 Sea-Can for Carson Koller

14.11 Manitou Campground - Final completion Letter

14.12 MWM Environmental Letter

15 Petitions/Notice of Motion

16 In Camera

2022-188

16.1 Enter In Camera

Deputy Reeve Howatt
Councillor Brendle

BE IT HEREBY RESOLVED THAT Council move in Camera to discuss legal and/or personnel matters.

AND BE IT FURTHER RESOLVED THAT any matters discussed while In Camera, be held confidential until such time as discussed in an open meeting of Council.

CARRIED

2022-189

16.2 Exit In Camera

Deputy Reeve Howatt
Councillor Collins

BE IT HEREBY RESOLVED THAT Council now move out of Camera and resume the Regular Meeting of Council.

CARRIED

2022-190 17

Adjournment
Councillor Mclean
Councillor Hunter

BE IT HEREBY RESOLVED THAT Council do now adjourn at 10:08 PM

CARRIED

Glenn Shiskoski, Reeve

Wes Unrau , CAO