



**Minutes of the regular meeting of the council of the Municipality of Pembina held in council chambers,  
Thursday December 13, 2018**

- PRESENT                      Reeve: Glenn Shiskoski  
                                    Deputy Reeve: Bill Howatt  
                                    Councillors: Cindy Hunter, Don McLean, Harry Brendle  
                                    Staff: Judy Young  
                                    Absent: Chad Collins, Wes Unrau
1. Call to Order              The Meeting was called to order at 7:00 PM
2. Adoption of the              219/2018    Howatt / Hunter  
Agenda                              **BE IT HEREBY RESOLVED THAT** the agenda of the December 13, 2018 regular meeting of council for the Municipality of Pembina be approved as presented. CARRIED
3. Adoption of the              220/2018    Hunter / Howatt  
Minutes                              **BE IT HEREBY RESOLVED THAT** the minutes of the October 25<sup>th</sup>, 2018 special meeting and the November 8<sup>th</sup>, 2018 Regular Meeting of Council for the Municipality of Pembina be approved as presented. CARRIED
4. Business Arising              from Minutes
5. Finance                      221/2018    Howatt / Hunter  
                                    **BE IT HEREBY RESOLVED THAT** Council authorize the payment of outstanding municipal accounts from cheque numbered 20181603 to 20181778 in the amount of \$3,861.954.40 CARRIED
- 222/2018    McLean / Howatt  
                                    **BE IT HEREBY RESOLVED THAT** Council approves the November 2018 Financial Statement CARRIED
6. By-laws                      223/2018    Howatt / McLean  
                                    **BE IT HERBY RESOLVED THAT** by-law 15-2018 being a By-law to repeal by-law 2/2013 for annual contributions to a Fire Department building reserve from the former entity known as the Town of Manitou, be read a 2<sup>nd</sup> time. CARRIED
- 224/2018    McLean / Howatt  
                                    **BE IT HERBY RESOLVED THAT** by-law 15-2018 being a By-law to repeal by-law 2/2013 for annual contributions to a Fire Department reserve from the former entity known as the Town of Manitou, be read a 3<sup>rd</sup> and final time and be signed and sealed and therefore passed as a by-law of the Municipality of Pembina.  
                                    Recorded Vote  
                                    For: Shiskoski, Howatt, Hunter, McLean, Brendle,  
                                    Against: None:  
                                    Abstain: None:  
                                    Absent: Collins CARRIED



225/2018 Howatt / McLean

**BE IT HERBY RESOLVED THAT** Schedule A to By-law 7-2015; the employee bylaw be amended as listed.

CARRIED

226/2018 Hunter / Howatt

**BE IT HERBY RESOLVED THAT** By-law 13/2018, being a By-law to amend its By-law No 2/2017; the expenditure and borrowing of money for the construction of a municipal building located at 360 PTH #3 in Manitou, Manitoba, be read a 2<sup>nd</sup> time.

CARRIED

227/2018 Howatt / Hunter

**BE IT HERBY RESOLVED THAT** By-law 13/2018, being a By-law to amend By-law No. 2/2017; the expenditure and borrowing of money for the construction of a municipal building located at 360 PTH #3 in Manitou, Manitoba, be read a 3<sup>rd</sup> and final time and be signed and sealed and therefore passed as a by-law of the Municipality of Pembina.

Recorded Vote

For: Shiskoski, Howatt, Hunter, McLean, Brendle,

Against: None:

Abstain: None:

Absent: Collins

CARRIED

7. Delegations

7.1 Shirley Bondy

8. Correspondence

- 8.1 Letter of Congratulations
- 8.2 Boundary Trails Health Centre Thank You
- 8.3 South Central Water Co-op November meeting minutes
- 8.4 South Central Planning District Public Hearing cancellation
- 8.5 Manitoba Education Property Tax Credit Changes
- 8.6 Municipal Council Codes of Conduct
- 8.7 Municipal Relations Red Tape Reduction Act
- 8.8 RM of Stanley Notice of Public Hearing
- 8.9 MB Sustainable Development Notice of Environment Act proposal
- 8.10 Commissionaires Program
- 8.11 Darlingford Lagoon Technical Memorandum
- 8.12 RCMP Monthly Statistics Report

9. General or Other Business

- 9.1 Meal Allowance & Mileage Reimbursement Policy
- 9.2 Midland Constituency round table discussion
- 9.3 Land lease agreement
- 9.4 RBC credit agreement
- 9.5 Access Credit Union credit agreement
- 9.6 Red River College Water/Wastewater courses
- 9.7 Subdivision 4161-18-7806
- 9.8 Conditional Use permit



- 9.9 Tree root issue
- 9.10 Utility to taxes
- 9.11 Interim Budget
- 9.12 General house keeping

228/2018 Brendle / Howatt

**BE IT HEREBY RESOLVED THAT** Council adopts Policy Plan Per 02-18, being a Policy regarding the amount of mileage and meal allowances to be paid to staff and authorized representatives be approved, signed and sealed and set as a Policy of the Municipality of Pembina

CARRIED

229/2018 Howatt / Brendle

**BE IT HEREBY RESOLVED THAT** Council authorize the Reeve and CAO to sign the Credit Facilities agreement with the Royal Bank of Canada.

CARRIED

230/2018 Brendle / Howatt

**BE IT HEREBY RESOLVED THAT** Council authorize the CAO to enter into a Commercial Credit Agreement with Access Credit Union and the Manitou Arena Board.

CARRIED

231/2018 Brendle / Hunter

**WHEREAS** the Municipality of Pembina received subdivision application file #4161-18-7806 from the Manitoba Department of Municipal Government Community and Regional Planning Branch;

**THEREFORE BE IT HEREBY RESOLVED THAT** Council of the Municipality of Pembina hereby approve the subdivision application of registered owner; Robert Harry Johnston to subdivide SW ¼ 15-3-7W.

**AND BE IT FURTHER RESOLVED THAT** the applicant is responsible to comply with all conditions and clauses set forth by the commenting agencies on the response to the application that was submitted to the Community and Regional Planning Branch.

CARRIED

232/2018 Hunter / Brendle

**BE IT HEREBY RESOLVED THAT** Council authorize the conditional use of a second residence on NE 10-2-8-W;

**AND BE IT FURTHER RESOLVED THAT** the municipality shall not provide additional access to the property.

CARRIED



233/2018 Hunter / Brendle

**WHEREAS** the council of the municipality known as The Town of Manitou approved Policy Fin 04 – 12 which states that any delinquent balance on a utility account may be added to the home owner's taxes at the end of the fiscal year and added to the following years taxes;

**THEREFORE BE IT RESOLVED THAT** Council do hereby approve the addition of outstanding utility accounts numbered 33.001, 64.007, 102.001, 104.000, 108.000, 123.000, 124.001, 149.001, 157.000, 164.001, 168.003, 190.000, 255.000, 272.000, 286.000, 290.001, 294.001, 303.010, 323.001, 357.000, 367.003, 393.000, 397.000, 403.002, 408.000 in the total amount of \$16,466.52 be added to tax rolls 301300.000, 301800.000, 302000.000, 302100.000, 303300.000, 304700.000, 306700.000, 307800.000, 308200.000, 308800.000, 314500.000, 317700.000, 318100.000, 322800.000, 324150.000, 329000.000, 331200.000, 332200.000, 332400.000, 336100.000, 333700.000, 334800.000, 336000.000, 339550.000, 343419.000.

CARRIED

234/2018 McLean/Hunter

**BE IT HEREBY RESOLVED THAT** the 2019 Interim Budget be approved as follows:

General Government Services	\$759,500
Protective Services	\$400,280
Transportation Services	\$2,677,000
Environmental Health Services	\$214,000
Public Health and Welfare Services	\$8,400
Environmental Development Services	\$7,500
Economic Development Services	\$94,700
Recreation and Cultural Services	\$221,700
Fiscal Services	\$147,550

CARRIED

235/2018 Hunter / McLean

**WHEREAS** council for the Municipality of Pembina may change members to a committee or a board by resolution of council,

**THEREFORE BE IT HEREBY RESOLVED THAT** Dianne Brown be appointed to the Boundary Trails Health Centre Foundation as the Municipality of Pembina representative.

CARRIED

236/2018 Brendle / McLean

**BE IT HEREBY RESOLVED THAT** the Reeve be authorized to sign the Stantec Professional Services Agreement for a change order requiring additional professional engineering fees for contract administration of the Timber Bridge Replacement over the Little Pembina River 2017 Disaster Financial Assistance Project.

CARRIED



10. Reports of  
Committees

- 10.1 Reeve's Report
- 10.2 Councillors reports
- 10.3 Foremen's Reports

11. Petitions/ Notice  
of Motion

12. In Camera

13. Adjournment

237/2018 McLean / Howatt

**BE IT HEREBY RESOLVED THAT** council do now adjourn at 9:55pm

CARRIED

\_\_\_\_\_ ; Glenn Shiskoski, Reeve

\_\_\_\_\_ ; Wes Unrau, CAO